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SUMMARY OF PROCEEDINGS

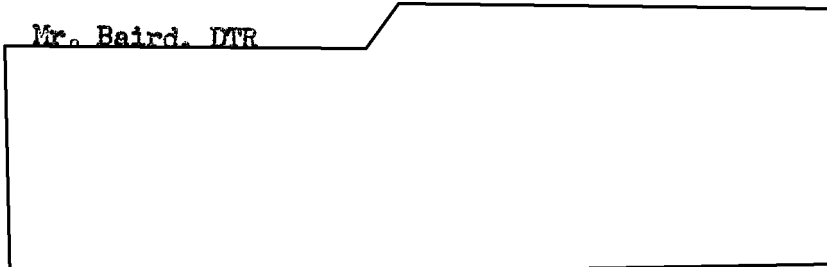
DD/S TRAINING LIAISON OFFICERS MEETING

27 September 1955

ATTENDANCE:



Mr. Baird. DTR



1. Developments in Internal Area Training Programs

[redacted] Chief, Language and External Training School, discussed the internal area training programs which LETS is developing for presentation this fall. Prior to the meeting, draft copies of the model syllabi, entitled, "Area Training Programs: Philosophy and Aims" were distributed to the DD/S Training Liaison Officers. [redacted] said that the outlined courses had been designed to meet the general needs and interests of the DD/I, DD/P, and DD/S personnel. The Director of Training will request the Deputy Directors of the three major CIA components designate a senior, highly competent, area specialist to make up a small planning committee which will participate with OTR in the planning of the basic specifications of each of the types of programs outlined in the draft.

[redacted] announced that Basic Country Survey courses on [redacted] will be offered this fall. As a companion course to the Basic Country Survey course on [redacted] LETS is planning to run an "Americans Abroad" course on [redacted] one day each week for two hours. Also under consideration is the possibility of offering the "Americans Abroad" courses on two different schedules, if the demand is great enough. Under this plan, the other running of the "Americans Abroad" course on [redacted] would be scheduled to meet for five days, four hours each day. The three regional courses to be offered this fall will cover the Middle East, Western Europe and Southeast Asia.

Beginning in October, LETS is planning to offer a full-time, 4 1/2 month, intensive course in French.

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2. Operations Familiarization Course

The Chief of Operations School explained that the Operations Familiarization course is designed for personnel who do not require the 16 weeks case officer training but do require orientation in clandestine tradecraft and in the programs of the clandestine services. The content of the course will be a condensed version of the 16 weeks program. Although this course is primarily for the DD/P personnel, the Chief, Operations School anticipates that some DD/S personnel who work closely with operations in the field will require this training.

3. Operations Support Course

The Chief, Basic School, explained that the Operations Support course is designed for personnel who are primarily concerned with administrative functions in support of clandestine services. The course is offered at Headquarters and is divided into two phases: the tradecraft principles phase (two weeks) which emphasizes the basic principles and techniques of clandestine operations and the organization and functions of the clandestine services, and the administrative phase (three weeks) which deals with administrative support.

4. Conference Leadership Course

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[redacted] Chief of Intelligence School, announced that [redacted] of Georgetown University will conduct a course in Conference Leadership on November 14th in place of the Intelligence Briefing course scheduled for that date. The class is limited to 16 students and since the course was requested by the DD/I TLO's, only two slots have been allotted to the DD/S for this particular running. Registration for the Conference Leadership course will be open until 7 November 1955.

5. Foreign Language Aptitude Tests

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[redacted] Acting Chief of the A&E Staff, requested that the DD/S TLO's allow adequate time when scheduling personnel who require foreign language aptitude and other prerequisite tests. The A&E Staff has a limited amount of space and personnel to handle such programs.

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